



EDUCATION

2012 - **Memorial University of Newfoundland, St John's, NL**

Faculty of Engineering and Applied Science

Enrolled in Academic Term VI Civil, Expected Graduation 2018

Bachelor of Engineering Co-op Program

2012 -  **High**

Completed Level III

EMPLOYMENT EXPERIENCE

2016 - **BIRD Construction Group - St. John's, NL**

Engineering Student - Estimating

- Reviewed project drawings and specifications of open tenders
- Performed quantity take offs and costing, pricing of work and material and tender preparation
- Participated in pre-tender meetings and field visits

2015 - **Kiewit-Kvaerner Contractors - Hebron GBS Project, Bull Arm, NL**

Engineering Student - Civil Quality Control

- Performed quality control inspections on rebar works, concrete works and post tensioning operations during the Top Slab Pour and Conical Slipform
- Followed engineering drawings to ensure proper rebar installation
- Identified concrete surface repairs and followed up on repair work to ensure concrete surface was of project quality standards during slipform operations
- Acted as Quality Control Inspector for other construction operations such as post tensioning and epoxy work

2015 - **Kiewit-Kvaerner Contractors - Hebron GBS Project, St. John's, NL**

Engineering Student - Procurement

- Coordinated, prepared and ensured quality control of project documents
- Managed contract change processes including drafting work orders, change orders and contract amendments
- Attended project meetings, identified and logged issues while providing assistance to Subcontract Administrators

2013 - Present - Xtreme Hockey, St. John's, NL

Coach/Instructor

- Teach hockey skills to children of various ages and skill levels
- Coach during winter power skating and summer hockey school where all-star levels of development is taught to the players in attendance
- Given the responsibility of head coach during summer hockey school

2011-2013 - Princess Auto, St. John's, NL

Sales Associate/Team Member

- Started as a Team Member on cash, then progressed to addressing concerns at the customer service desk
- Worked in other departments holding the responsibility of maintaining a safe and clean working environment while carrying out given tasks
- Completed warehouse projects which included organizing and logging shipments of products entering and exiting the warehouse

VOLUNTEER EXPERIENCE**2016 - Together By Design**

- Travelled to New Orleans, LA and participated in Hurricane Katrina relief
- Teamed with Habitat for Humanity to build parts of 3 different houses in various parts of New Orleans; including assembling and installing interior/exterior walls, trusses and openings as well as finishes
- Completed various construction jobs at the Church of Annunciation in New Orleans

2011-present - Softball NL

- Assisted in organizing and umpiring various tournaments

2010-present - Northeast Minor Hockey League

- Coach/instruct minor hockey players during power skating sessions
- Organized an all-girls Christmas camp for beginner female hockey players

EXTRA CURRICULAR ACTIVITIES**Director of Sports - Engineering Student Executive Society 'A', St. John's, NL**

- Organize and manage faculty wide ball hockey league
- Engineering representative in the University wide intramurals program
- Coordinate and execute all engineering sporting events
- Assist in the planning of all charitable events hosted by the society, including The 10th Annual Charity Ball where Society raised over \$20,000 for the Doctor Jack Hand Foundation

Sports Representative – Class of 2018 Grad Committee, St. John’s, NL

- Responsible for fundraising to lower student graduation fees
- Chair meetings with discipline representatives to coordinate all sporting events
- Act as liaison between Grad Committee and Student Society

Provincial Fastpitch Softball, St. John’s, NL

- Represented Newfoundland and Labrador at the 2013 Canada Summer Games
- Competed at various tournaments at national and international levels
- Trained, conditioned and participated in team building exercises

Minor Hockey, St. John’s, NL

- Competed at provincial tournaments as part of the Eastern ‘AAA’ Girl’s Hockey Team (2009- 2012)
- St. John’s Caps girl’s hockey (2002-2012)
- Northeast boy’s hockey (2002-2010)
- Currently a player in the Xtreme Women’s Hockey League

ACCOMPLISHMENTS

- Most Valuable Player (2015): St. John’s Women’s Fastpitch Softball
- Most Valuable Player (2012): Holy Trinity High Softball Team
- Public Speaking Award (2011)
- Neil Maynard Award (2009): Northeast Minor Hockey Association

CERTIFICATIONS AND SKILLS

- Efficient in Microsoft Word, Excel, Power Point and Outlook
- Efficient with On-Screen Takeoff Estimating Software experience with SEEP/W and SLOPE/W
- Introduction to C++ Programming, Matlab and Solidworks
- Strong hands on, personal and communication skills
- Valid Driver’s License
- WHMIS certification
- Softball Coaching Level I
- Junior Lifeguarding Course (Bronze Medallion)

References Available Upon Request